

Public Document Pack



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26 June 2018

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 4 July 2018 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield on (01304) 872304 or by e-mail at rebecca.brough@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to be "N. A. G. Richards", written over a horizontal line.

Chief Executive

Scrutiny (Community and Regeneration) Committee Membership:

L A Keen (Chairman)
G Cowan (Vice-Chairman)
T A Bond
P I Carter
N Dixon
R J Frost
P J Hawkins
P D Jull
M J Ovenden
N A G Richards

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5 - 15)

To confirm the attached Minutes of the meetings of the Committee held on 25 April 2018 and 16 May 2018.

5 **PUBLIC SPEAKING**

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak does not apply to any items on the agenda.

The right of the public to speak does not apply to the following agenda items: Apologies, Appointment of Substitute Members, Declarations of Interest, Minutes, the Forward Plan, the Scrutiny Work Programme, any agenda item that is not accompanied by a written report and items that are exempt business.

6 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE**

There were no decisions taken by the Cabinet at its meeting held on 2 July 2018 in respect of recommendations from the Scrutiny (Community and Regeneration) Committee.

7 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE OR ANOTHER COMMITTEE**

There are no items for consideration.

8 **ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION**

(a) Items placed on the agenda by a Member of the Committee or any individual Non-Executive Member

Any individual Councillor may request that a matter is placed on the agenda of one of the Council's Overview and Scrutiny Committees.

There are no items for consideration.

(b) Call-In

Executive Decisions may be called-in by the Chairman or Spokesperson of the Scrutiny (Policy and Performance) Committee or any three non-executive members. Call-Ins are heard by the Scrutiny (Policy and Performance) Committee unless it decides to refer the matter to the Scrutiny (Community and Regeneration) Committee.

There are no items for consideration.

(c) Public Petitions

There are no items for consideration.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 16 - 18)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 19 - 21)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **EAST KENT HOUSING**

Representatives from East Kent Housing will attend to answer the key questions set by the committee in respect of East Kent Housing and tenant representation arrangements.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Jemma Duffield, Democratic Services Officer, telephone: (01304) 872304 or email: rebecca.brough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest**Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 25 April 2018 at 6.01 pm.

Present:

Chairman: Councillor L A Keen

Councillors: S F Bannister (as substitute for Councillor G Cowan)
T A Bond
P I Carter
R J Frost
P J Hawkins
P D Jull
M J Ovenden
N A G Richards

Officers: Head of Inward Investment
Democratic Services Manager
Democratic Services Officer

Also present: Councillor P Walker

104 APOLOGIES

There were apologies for absence received from Councillors G Cowan and N Dixon.

105 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillor S F Bannister was appointed as substitute for Councillor G Cowan.

106 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

107 MINUTES

The Minutes of the meetings of the Committee held on 9 September 2017, 13 September 2017 and 17 January 2018 were approved as a correct record and signed by the Chairman.

The Minutes of the meeting of the Committee held on 13 December 2017 were deferred the next meeting.

108 PUBLIC SPEAKING

The Democratic Services Manager advised that no members of the public had registered to speak on items on the agenda to which the public speaking protocol applied.

109 DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE

There were no items of business to consider.

110 ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE OR ANOTHER COMMITTEE

There were no items of business to consider.

111 ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION

There were no items of business to consider.

112 NOTICE OF FORTHCOMING KEY DECISIONS

The Democratic Services Manager presented the Notice of Forthcoming Key Decisions to the Committee for its consideration.

RESOLVED: That the Notice of Forthcoming Key Decisions be noted.

113 SCRUTINY WORK PROGRAMME

The Democratic Services Manager presented the Scrutiny Work Programme to the Committee for its consideration.

Members were asked to provide their Key Questions for the Private Sector Landlords meeting (date to be confirmed) to the Democratic Services Manager.

RESOLVED: That the Work Programme be noted.

114 DOVER DISTRICT REGENERATION UPDATE

The Head of Inward Investment provided a presentation and update on the regeneration of the district to the Committee and took questions from Members.

The key regeneration topics covered in the presentation were:

Transportation Infrastructure

- M2/A2 strategic network improvements – required to support the new Lower Thames Crossing, the growth of Canterbury and the ports of Dover and Ramsgate; also including Brenley Corner improvements; A2 dualling from Lydden to Dover and the bifurcation of traffic to the Port of Dover.
- M20/A20 improvements – supporting the growth of Ashford, Dover and Shepway, including a solution to Operation Stack, HGV overnight parking and access to the Port of Dover.
- Public transport improvements – including: South Eastern's franchise renewal; Dover Bus Rapid Transit (BRT) and; improving access to north Deal for future development and connecting to the A256 to ease pressure on the A258.

Members considered the profound effect these plans could have on this part of the county. This district had a fragile road network and it was essential to ensure the

fluidity of traffic throughout the district. The Head of Inward Investment was hopeful that government would programme the dualling of the A2 carriageway into the Lower Thames Crossing plans.

With the onset of Brexit Members were concerned there was little known information available to Members and the public concerning the impact the potential delays, due to increased checks at the Port, would have on this district's roads and the rest of Kent. Recent studies by Imperial College and the University of Kent had been completed and the Leader was engaged with a number of parties. Concerns had been raised to the various parties involved regarding the potential impact of delays to the districts road network. Members argued that the data modelling so far was too crude. DDC should be producing its own studies analysing various variables, including the time to check loads, the number of lorries/vehicles that could be checked at once and future trends at the Port and use this information to provide the public and Council with a more detailed analysis.

Further attributing to the anticipated pressure on the districts roads was the commercial and large housing developments taking place. In particular it was recognised that as more homes were completed in Whitfield, the Whitfield roundabout which was regularly congested, was only likely to worsen as the White Cliffs Phase 2 was finished and the Lower Thames Crossing would divert more traffic down the M2/A2. The Committee believed this could be alleviated with a new Whitfield by-pass in the medium term. Members were reminded that the first phase of the Whitfield development would deliver traffic light improvements to the Whitfield roundabout.

Development Locations

- Discovery Park – currently had 160 companies and 3,400 employees.
- Betteshanger Business Park – visitor centre had progressed and was scheduled to open in spring 2019. Projections of 150,000+ visitors were expected.
- Tilmanstone Colliery – fabricated panels for construction industry. 105 employees, exporting to 160 countries. Confirmation from Multipanel UK that they were continuing their investment by 30% for 2018/19.
- Snowdown Colliery – Bee Equipment Ltd had secured agreement to develop a small business, including manufacturing, glamping, science research and would now proceed through the planning process.
- Connaught Barracks – Homes England had procured a developer for the site with detailed proposals to follow soon.
- White Cliffs Business Park – lots of activity and further planning applications received indicating that the market was now showing confidence and Phase 2 was looking hopeful to complete.
- Western Heights and Farthingloe – remained a live application although the Supreme Court had quashed the previous consent.
- Local Plan – approximately 210 expressions of interest for development currently being plotted on GIS map.

The new owners of the Discovery Park were determined to invest in its future, continuing to bolster life sciences and bring both housing and commercial offers on site. Members were advised that consent for 500 executive homes had been approved, although this was likely to be fewer due to flooding issues, and that a supermarket, hotel and pub were also part of the offer. This was likely to be a significant opportunity for Sandwich generating local jobs although there would be need for highway improvements, which Kent Highways would be looking at. Councillor P I Carter was also keen to promote green travel and links with the local schools.

Core Housing Allocations

Development	Units
Whitfield Urban Extension	5,750
Aylesham Garden Village	1,200
Dover Waterfront	500
Discovery Park	500
Connaught Barracks (Homes England)	500
Buckland Mill (Homes England)	400

Members considered various housing developments across the district, including the completed and partly developed schemes. Members argued there were a lack of utilities infrastructure (water, electricity, sewage and broadband) in place to cope with the increase and were often holding up developments. A long term plan was needed to ensure that provision was in place to meet the needs of future developments in the district and would urge Cabinet to work with other East Kent councils to plan ahead.

Tourism and Culture

- Dover supported the county's tourism industry
- 11 million passengers through the Port of Dover
- UK's second busiest cruise terminal
- The Open returned to Sandwich 12 – 19 July 2019
- Dover Castle
- Western Heights
- Lydden Race Circuit
- Investing in heritage/visitor assets:
 - Maison Dieu
 - Kearsney Parks
 - Fort Burgoyne
 - Roman Painted House

Dover Town Centre

- St James 157,000 sq ft of new leisure and retail
- £53m invested by Legal and General
- £4.2m Heritage Lottery Fund bid for the Maison Dieu
- Market Square – Coastal Community Fund
- Discovery Centre
- Connectivity to Waterfront and Western Docks Revival

Members were advised that retail studies of the town centres were continuing and that evidence gathering was currently being completed by the Policy and Projects Manager. Members were keen to know the effectiveness of projects, such as St James', and requested the Committee had sight of the final close out report for the development once it became available.

Dover Waterfront

- Piling works 90% complete. In-fill of reclaimed land underway.
- Port had recently confirmed the contract for refrigerated cargo terminal.
- Dover Waterfront Planning Framework – including the area around the Wellington basin and Bench Street and ensuring DDC capitalised on this for St James'.

Dover in an East Kent Context

- Five East Kent authorities and Kent County Council had worked together and produced a report showing the infrastructure needs vital for growth in East Kent.

Members thanked the Head of Inward Investment for the presentation and answering their questions.

RESOLVED: That it be recommended to Cabinet:

- (a) That the Scrutiny (Community and Regeneration) Committee be advised when it was expected that the final close out report on the St James development would be made available for members of scrutiny.
- (b) That Cabinet be urged to meet as soon as possible, both locally and in conjunction with other East Kent councils, to plan ahead on a longer term basis with utility infrastructure providers (such as water, electricity, sewage and broadband) to ensure that provision is in place to meet the needs of future developments in the district.
- (c) That Cabinet be requested to produce a detailed report that will improve the public and Council knowledge on the impact of increased customer checks at the Port. It should analyse several variables including the time to check loads, the number of lorries that can be checked at once, the percentage of vehicles checked and future trends.
- (d) That the Committee express its concern that the Whitfield roundabout is becoming more congested and that this can only get worse as more homes are completed, the White Cliffs Business Park Phase 2 is finished and the Lower Thames Crossing that will divert more traffic down the M2/A2. The Committee believes that there will be a need for a new Whitfield by-pass in the medium term. The Committee requests that Cabinet or Dover Joint Transportation Board inform it of what

forward planning is being carried out to alleviate the anticipated congestion.

The meeting ended at 8.19 pm.

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Minutes of the meeting of the **SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 24 May 2017 at 6.00 pm.

Present:

Chairman: Councillor L A Keen

Councillors: T A Bond
P I Carter
G Cowan
N Dixon
R J Frost
P J Hawkins
M J Ovenden
G Rapley

Officers: Policy and Projects Manager
Team Leader – Democratic Support
Democratic Support Officer

1 APOLOGIES

There were no apologies for absence.

2 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute members appointed.

3 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

4 MINUTES

The consideration of the Minutes of the meetings of 15 March 2017 and 19 April 2017 were deferred until the next meeting.

5 PUBLIC SPEAKING

The Team Leader – Democratic Support advised that no members of the public had registered to speak on items on the agenda to which the public speaking protocol applied.

6 DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE

Members received the decisions of the Cabinet relating to recommendations made by the Committee.

RESOLVED: That the decisions be noted.

7 ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE OR ANOTHER COMMITTEE

There were no items of business for consideration.

8 ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION

There were no items of business for consideration.

9 NOTICE OF FORTHCOMING KEY DECISIONS

The Team Leader – Democratic Support presented the Notice of Forthcoming Key Decisions to the Committee for its consideration.

RESOLVED: That the Notice of Forthcoming Key Decisions be noted.

10 SCRUTINY WORK PROGRAMME

The Team Leader – Democratic Support presented the Scrutiny Work Programme to the Committee for its consideration.

Members agreed that the following items be included within the work programme:

- Private sector landlords
- Dover District Council's Communication and Engagement
- Dover regeneration – the 'Banksy' building and the connectivity to/from the town to the waterfront / Bench Street (including the crypt) / Dover museum.

RESOLVED: (a) That the Work Programme be noted subject to the inclusion of an item on Private sector landlords and Dover regeneration connecting the town and waterfront.

- (b) That it be recommended to the Cabinet that it explore the options available to protect the Banksy on the former Shakespeare Hotel in Dover as a matter of urgency.

The Policy and Projects Manager presented the report on the Local Plan Engagement Strategy.

The Committee was advised that the Cabinet had agreed at its meeting held on 1 March 2017 to proceed with a review of the Local Plan. The Local Plan Engagement Strategy set out the Council's approach to consulting and engaging the community as part of the review.

The Council would be undertaking statutory public consultation for 8 weeks in autumn 2017 on the key issues for the Local Plan to consider. The Council would also hold topic specific workshops with key stakeholders, infrastructure and service providers, land owners, developers, Parish and Town Councils, the Project Advisory Group and other groups as appropriate between autumn 2017 and autumn 2018.

It was intended that following this a Local Plan would be produced in autumn 2018 for public consultation and after the responses had been analysed and reported to Cabinet/Council the Plan would then be submitted to the Secretary of State for examination in winter 2018.

Q1. Why do we need to review the Local Plan and call for more sites when we can demonstrate a five year supply of deliverable sites? Instead of taking up officer time in this 'engagement' surely we should be putting pressure on those sites/owners/developers not currently being built out to get on with delivering?

The Policy and Projects Manager advised that the Government had advised that Councils should review their Plans regularly and they were required to be updated in whole or in part at least every 5 years. If the Council did not have an up-to-date Local Plan it could have one imposed upon it.

In respect of the five year housing land supply, the Council had to undertake a review of this calculation annually as part of the Authority Monitoring Report. As part of this sites that have been granted planning permission were monitored to establish if they had started, were under construction or completed.

The Council couldn't make a developer build out a site only encourage them, with the exception of sites in the Council's ownership which it could develop itself.

The evidence base for the Plan included an assessment of the Objective Assessed Need for housing, an assessment of leisure and retail floor space which would include a review of the (primary and secondary) shopping frontages, a Strategic Flood Risk Assessment and a review of the Coastal Change Management Areas, a Sustainability Appraisal Habitat Regulations Assessment.

In response to questions from Members it was stated that the Government provided a definition of what constituted affordable housing and this would be circulated separately to the Committee after the meeting.

Concerns were expressed about the impact of Right-to-Buy on any new affordable housing stock built by the Council and examples were cited of where other local

authorities such as Gravesham and Southampton had managed to build housing in such a way that the Right-to-Buy requirement did not apply.

Q2. What are the staffing and other resources required to implement all this, and how are they to be found?

The Projects and Policy Manager advised that as part of the report to Cabinet in March 2017 an additional budgetary provision of £300,000 had been made for the Local Plan review. A new member of staff would be starting in July 2017 and a request had been made for maternity cover for an existing member of staff.

Q3. Could we have more details please about (a) the number and location of the public exhibitions; (b) the arrangements for providing full 'paper', as opposed to online information for the significant number of local residents who do not use or have access to electronic media; (c) the specific sessions for hard-to-reach groups; (d) the use of local media in addition to formal 'public notices' required by law; (e) the involvement of parish councils who are a good disseminating mechanism in rural areas; and (f) the 'guidance' to be provided on the tests of soundness – maybe an example?

In response the Policy and Projects Manager advised:

(a) The use of public exhibitions formed part of the Strategy but as it was not yet known where the development sites would be so at this stage it was not possible to advise where the public exhibitions would be held. However, there would definitely be events in Dover, Deal and Sandwich and invitations from parish councils to attend would be considered.

(b) There would be paper copies at deposit points such as the Council Offices and libraries. For town and parish councils, who were used to using the electronic documentation for commenting on planning applications, it would be made available digitally.

There was concern expressed by Members that this would not be satisfactory for the digitally excluded or those not confident with electronic media and it was proposed that a short summary document for each parish area would be a satisfactory alternative.

(c) As part of the consultation there would be liaison with the Head of Community Services to identify hard to reach groups and engagement with specific groups as necessary.

(d) There would be social media engagement, press releases, local events, liaison with the town and parish councils and use of the electronic 'Keep me Posted' service to provide updates to local residents.

(e) There would be engagement with town and parish councils as set out in previous answers.

(f) The National Planning Policy Framework (NPPF) set out the definition of soundness.

There would also be an Infrastructure Delivery Plan and the Council was liaising with Kent County Council which was undertaking work with utility companies (water, waste and energy) that could be used as part of this.

Members expressed concern that development was being undertaken prior to the infrastructure being in place and that this needed to be prevented in future.

Q4. Are parish/town councils involved in the list of specific consultees/stakeholders? If not, how will they be involved?

The Policy and Projects Manager confirmed that town and parish councils would be consulted as part of a wide programme of engagement. If Members wished to know if specific groups or organisations were involved in the consultation it was suggested that they contact the Policy and Projects Manager or a member of his team.

Members suggested that the list of consultees should include the following if they were not already in the list:

- (i) Highways England and Kent County Council Highways;
- (ii) The rail franchise operator;
- (iii) Bus/Coach operators (such as Stagecoach);
- (iv) Education (Kent County Council and church school authorities); and
- (v) The River Stour (Kent) Internal Drainage Board

- RESOLVED:
- (a) That the Local Plan Engagement Strategy as set out in the report at Appendix 1 be approved and made available on the Council's website.
 - (b) That the Cabinet be requested to explain why the capacity for 100 housing units on Dover District Council land had not been brought forward by property services for development.
 - (c) That the Cabinet be requested to investigate investing in building houses that could be used to meet the strategic rental housing need for local people in such a way that the 'Right-to-Buy' would not apply.
 - (d) That the Cabinet be requested to ensure that there was a full complement of staff/consultants as needed to conduct the Local Plan review.
 - (e) That as part of the Local Plan engagement, paper copies of a short summary document and local area plans be made available to parish councils.
 - (f) That the Council should ensure that it met the National Planning Policy Framework and that infrastructure was in place and working in accordance with the test of soundness criteria before the first house was completed in any development.

The meeting ended at 7.50 pm.



Notice of Forthcoming Key Decisions

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: 1 June 2018

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2018/19	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
1	Neighbourhood Plans	June 2013 and ongoing (see entry)
2	Review of Tenancy Strategy and Tenancy Policy	To be confirmed
3	Review of Local Plan	(i) 1 March 2017; (ii) 1 October 2018; and (iii) October 2019
4	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Corporate Resources and Performance)
5	To consider an options appraisal and feasibility study for Tides Leisure & Indoor Tennis Centre and seek approval to progress to the detailed design phase	2 July 2018
6	Dover Waterfront Masterplan Area Action Plan	To be confirmed
7	Planning Enforcement Plan	2 July 2018 (to be confirmed)
8	Representations on the Thanet District Council Local Plan	To be confirmed
9	To seek approval for public consultation on the draft Sandwich Walled Town Conservation Area Appraisal	1 October 2018 and date to be confirmed
10	Hackney Carriage and Private Hire vehicles - access for wheelchair users	1 October 2018
11	Development of a social lettings agency	2 July 2018 (to be confirmed)
12	Approval of project to develop housing to be occupied on an interim basis by homeless households	14 May 2018
13	To seek Cabinet approval for public consultation on draft Upper Deal Conservation Area Character Appraisal	10 September 2018 and date to be confirmed
14	Letting of the café/restaurant on Deal Pier	2 July 2018
15	Aylesham Village Expansion – Acquisition of Third-Party Land	10 September/1 October 2018 (to be confirmed)
16	Statement of Community Involvement	14 May and 10 September 2018
17	Dover District Council Local Development Scheme	14 May 2018
18	Kent Environment Strategy	14 May 2018
19	Transfer of Freehold of Sandwich Guildhall	2 July 2018

Key Decisions 2018/19	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
20	Sandwich Historical Boatyard	To be confirmed (decision to be taken by the Leader of the Council)
21	To decide on requirements for a new Public Spaces Protection Order following public consultation	2 July 2018
22	To consider the cessation of cash and cheque transactions at Council Offices	2 July 2018
23	Creation of a local property company	2 July 2018
24	Contaminated land strategy	2 July 2018
25	Consideration of pest control provision	2 July 2018
26	Award of contract for Kearsney Abbey café building extension	2 July 2018
27	Catering provision at Kearsney Abbey and Russell Gardens	2 July 2018
28	Award of contract for landscape and listed structure repairs at Kearsney Abbey	2 July 2018
29	To consider the delimitation of Hackney Carriage vehicles	1 October 2018

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).

OVERVIEW AND SCRUTINY WORK PROGRAMME 2018/19

SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE

Month	Issue	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
6 June 2018	Environmental Health - Noise Nuisance	Single Meeting	Director of Governance	£0	£0	To receive answers to the key questions set by the committee.
4 July 2018	East Kent Housing	Single Meeting	East Kent Housing	£0		To receive answers to the key questions set by the committee and provide an update on tenant representative arrangements.
August 2018	No Scheduled Meeting					
Date tbc	Private sector landlords	Single Meeting	Director of Finance, Housing and Community	£0		To scrutinise the arrangements for private sector landlords in the district. [Date to be confirmed]
	Local Health Services	Single Meeting		£0		To scrutinise local health service arrangements [Date to be confirmed]
12 September 2018	Gypsy, Travellers and Travelling Showpeople Accommodation Assessment	Single Meeting	Chief Executive	£0		To receive a presentation.
3 October 2018	Local Plan	On-going	Chief Executive	£0		To consider the report. [Date identified from Forward Plan]
7 November 2018	Crime and Disorder Update	Single Meeting	Director of Finance, Community & Housing	£0		To receive an update. [Date to be confirmed.]

Month	Issue	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
5 December 2018	Regeneration Update	Single Meeting	Head of Inward Investment	£0		To receive an update. [Date to be confirmed.]
16 January 2019						
13 February 2019						
13 March 2019						
3 April 2019						

Please note items beyond the current month are subject to change depending on Forward Plan, etc.

Municipal Year 2018/19

Agreed for Inclusion?	Subject	Resource Implications	Action
Yes	Local Plan	None	To receive updates at milestones in the process. Key dates are October 2018 and July 2019.
Yes	Manston Airport	TBC	Update on the situation in respect of Manston Airport

